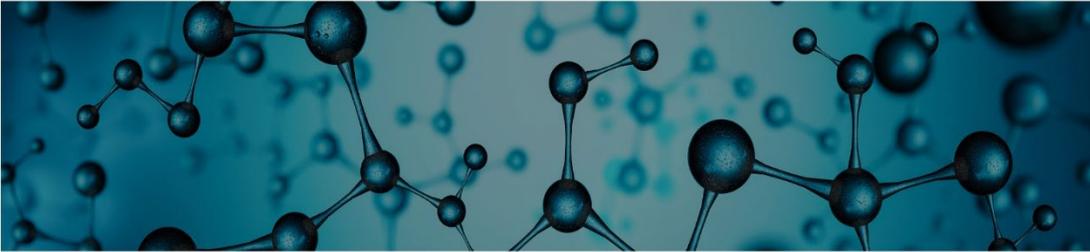


How to Register Another Individual

acthq@actox.org 703.547.0875 Home

 American College of Toxicology



Login Required

The page you are attempting to access requires an ACT account.

Please enter your email address and password in the fields below. If your information is displayed below, then you already have an account. If this is your first time accessing the ACT site, please visit the New User Registration page to [create a new ACT account](#).

Email address:

Password:

1. Log in to the [registration portal](#) using the other individual's account credentials. **Failure to use the correct login will result in a processing fee.**

Event Registration

American College of Toxicology 47th Annual Meeting

start date: 11/15/2026 end date: 11/18/2026

Registrant Information

Name: Full Test Account
organization: ACT HQ Testing
address: Business: 11190 Sunrise \
phone: Please select
email: full@test.com
url: Please select
comm method: Please select

Badge Information

name:
org name: ACT HQ Testing
title:
city: Reston Virgii
country: UNITED STATES
reg type: ACT Member
source code: Please select

+

Event Fees

Product	Price	Member Type	Category
<input type="checkbox"/> ACT Member Early-Bird	650.00	Full Member	

2. From the **Reg Type** dropdown, select the appropriate option based on the individual's membership status.

How to Register Another Individual

<p>Event Fees</p> <table border="1"> <thead> <tr> <th>Product</th> <th>Price</th> <th>Member Type</th> <th>Category</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/> ACT Member Early-Bird</td> <td>600.00</td> <td>Full Member</td> <td></td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Product</th> <th>Price</th> <th>Member Type</th> <th>Capacity Available</th> <th>Starts</th> <th>Ends</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>ATTENDEE LIST OPT OUT: (Check here if you do not wish to be listed in the online password protected attendee list provided)</td> <td>0.00</td> <td>[Any]</td> <td></td> <td></td> <td></td> <td>available</td> </tr> </tbody> </table> <p>Special Requirements or Dietary Needs</p> <div style="border: 1px solid gray; height: 30px; width: 100%;"></div>	Product	Price	Member Type	Category	<input checked="" type="checkbox"/> ACT Member Early-Bird	600.00	Full Member		Product	Price	Member Type	Capacity Available	Starts	Ends	Comments	ATTENDEE LIST OPT OUT: (Check here if you do not wish to be listed in the online password protected attendee list provided)	0.00	[Any]				available	<p>3. Select the correct Event Fee. Fees are based on member status at time of registration.</p> <p>4. Select any Special Events here (ToxTrot, Member Mixer, etc.)</p> <p>If needed, enter any Special Requirements or Dietary Needs in this section. There is no guarantee that requests can be honored.</p>
Product	Price	Member Type	Category																				
<input checked="" type="checkbox"/> ACT Member Early-Bird	600.00	Full Member																					
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<p>Recalculate total 600.00</p> <p style="text-align: center;">Continue</p>	<p>5. Ensure the total looks accurate, then click Continue.</p>																						
<p>Shopping Cart Items</p> <table border="1"> <thead> <tr> <th>add info:</th> <th>item</th> <th>quantity</th> <th>price</th> <th>discount</th> <th>tax</th> <th>shipping</th> <th>net total</th> <th>balance</th> </tr> </thead> <tbody> <tr> <td>Test Account Full</td> <td>ACT Member</td> <td>1.000</td> <td>\$600.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$600.00</td> <td>\$600.00</td> </tr> </tbody> </table> <p style="text-align: center;">total: 600.00 balance: 600.00</p> <p style="text-align: right;">Check-Out</p>	add info:	item	quantity	price	discount	tax	shipping	net total	balance	Test Account Full	ACT Member	1.000	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00	<p>6. Ensure all event fees, including those for special events, are listed. Then, click Check Out.</p>				
add info:	item	quantity	price	discount	tax	shipping	net total	balance															
Test Account Full	ACT Member	1.000	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00															

How to Register Another Individual

Customer Information
customer name: Test Account Full
phone: Please select
fax: Please select
email: full@test.com

Billing Information
bill to: Test Account Full
billing contact: Test Account Full
Business: 11190 Sunrise Valley L
Full Test Account
ACT HQ Testing
11190 Sunrise Valley Drive
Suite 300
Reston, VA 20191

Payment Information
payment amount: 600.00
payment method: Visa
cardholder's name:
credit card number:
expiration date: Please select
CVV: what is the CVV?
street address: 11190 Sunrise Valley Drive
city/state/zipcode: Reston VA 20191
email: full@test.com

7. Choose your payment method and enter all the required information.

item	quantity	price	discount	tax	shipping	net total	unpaid balance	due:
Staff	1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Order is not complete. Press Submit Order to complete.

Billing/Shipping Information
customer name: Iftikhar Fatima
phone: (703) 547-0875 (1890)
email: iftikhar@actox.org
shipping label: Fatima Iftikhar
Project Coordinator
American College of Toxicology
11190 Sunrise Valley Drive
Suite 300
Reston, VA 20191
billing name: Iftikhar Fatima
contact: Iftikhar Fatima
billing label: Fatima Iftikhar
Project Coordinator
American College of Toxicology
11190 Sunrise Valley Drive
Suite 300
Reston, VA 20191

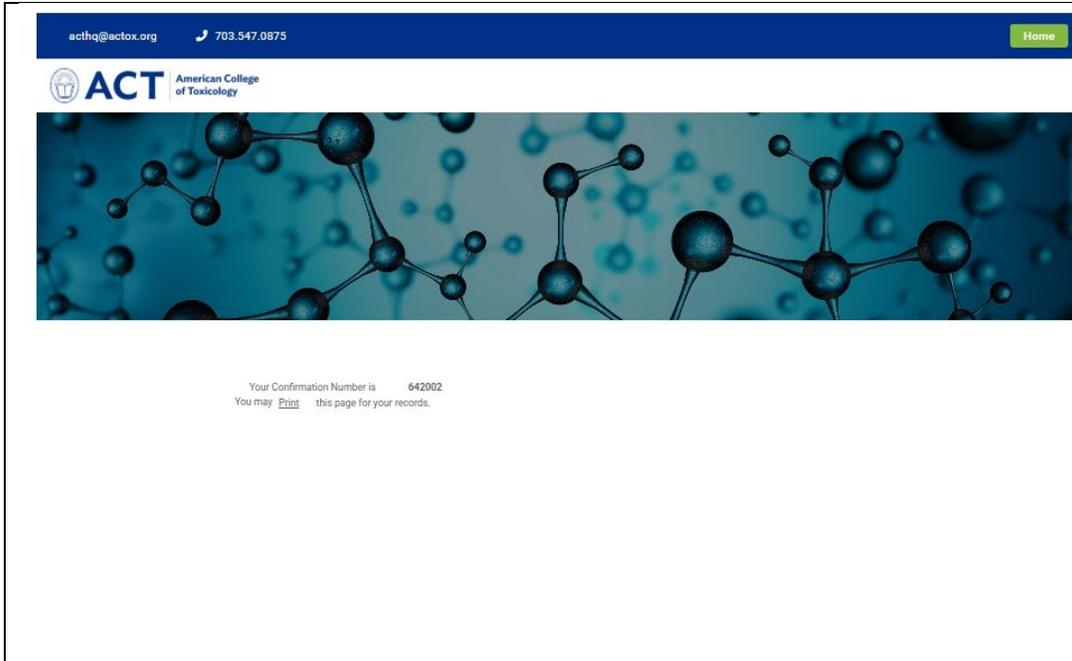
Payment Information
net credit: 0.00
payment amount: 0.00
payment method:
net-total: 0.00
net applied: 0.00
net-balance: 0.00

send confirmation by email?

Edit Payment Submit Order

8. Verify that all information was correctly entered. Then click **Submit Order** to complete the process.

How to Register Another Individual



The screenshot shows the top navigation bar with the email address acthq@actox.org, the phone number 703.547.0875, and a Home button. Below the navigation bar is the ACT logo and the text "American College of Toxicology". The main content area features a blue background with a molecular structure graphic. At the bottom, it displays the confirmation number: "Your Confirmation Number is 642002" and a link to print the page: "You may [Print](#) this page for your records."

You will be directed to a confirmation page verifying that the registration was successfully completed. Additionally, a confirmation email with the registration receipt and event details will be sent to the registrant's email address.

If you need a copy of the receipt, please contact the individual directly.

For any questions or additional assistance, please email [ACT Headquarters](#).